



AUSU

Trustee Board Meeting

28th June 2013

Committee Room

Present

Ben Meakin (BM) – AUSU President, Chairperson & Trustee
Carys Thomas (CT) – UMCA President & Trustee
Jessica Leigh (JL) – AUSU Education officer & Trustee
Laura Dickens (LD) – AUSU Student Support officer & Trustee
Stephen Meachem (SM) – AUSU External Trustee
John Glasby (JG) – AUSU CEO
Stephen Harrison (SH) – AUSU Interim Finance
Andrew Morwood (AM) – AUSU Membership Services Manager

In attendance

Annamarie Evans – AUSU Board of Trustee Clerk, Mared Ifan – Incoming UMCA President, Grace Burton – Incoming Education Officer.

1. Apologies for Absence

Ioan Evans (AUSU Activities Officer, Olivia Prewett – Incoming Activities Officer and Christopher Lloyd-Jones – AUSU Postgraduate Trustee

2. NUSSL Share – Buy Back Proposal

SH gave a brief outline of the NUSSL buy back shares proposal. It was agreed to go ahead and allow NUSSL to buy back AUSU shares.

Agreed – SM, LD, BM, CT, JL

3. Approve Minutes of Meeting held 29th April 2013

Minutes of the previous meeting held 29th April 2013 were recorded as a true record of account.

Approved by the Board

4. Briefing from the Chair

Ben welcomed everyone to the meeting and introduced the incoming Officers who were in attendance for observation ready to take up their trustee roles in future meetings.

5. Officers Annual Report

Officers Annual Reports were previously submitted for the Board. There were no questions or comments regarding the reports.

LD stated that she would like to thank BM, CT and JL for all their hard work and wished them well for the future. This was seconded by the Board.

6. Chief Executive's Report

JG summarised his previously submitted report. His report covered Finances, Planning Round, Strategic Plan, May Ball and CEO's Objectives. JG also

provided visual plans for possible changes to the Main Room and gave a description of the concepts behind it.

JG informed the group that they are looking into the possibility of changing the May Ball date for 2014 to midweek day. It was acknowledged that the welsh acts went down really well and questioned why this has not been done before. GB stated that it would have been beneficial for staff to direct students from Arts Centre back to Union at the end of the acts as many thought that was the end of the evening. JL stated that may be there should have been more promotion of the event. JG took these comments on board and said they will build on this for the future.

It was agreed by the Board that John make proposals for his KPI's and present them to the Board for approval.

Action – JG

GB stated that she had seen on social media, reference to Student Officers, suggested that maybe Officer Trustees would be better suited, Jamie Barker will look into what other Unions use.

Action - JB

7. Finance Report

SH gave an outline of his previously submitted report. He explained that the 2013/2014 Block Grant has been approved by University Council at £600k. SH provided a breakdown of the budget for 2013/2014 and asked that the Board consider and approve.

Approved – BM, CT, JL, LD, SM

SM questioned how we capture trade from the students moving for lectures in Llanbadarn campus. It was explained that we are aware of this but we need to observe the students habits before investing in having a presence there. A space has been allocated for us and any future plans will be brought to the Board.

8. Membership Services Report

AM summarised his report that had been previously submitted. AM explained that although Rugby 7s was a great success, they are looking into changing it to 7s festival style event to include various sports.

The AU Dinner was a fantastic evening but the priority will be to widen the participation of the event.

National Student Survey achieved 63.7% response rate and raised £1425 for the Student Hardship Fund.

Student Led Teaching Awards was a fantastic evening and an evaluation report has been produced to continue to improve for next year.

Representation – work to be done with incoming Education Officer and relevant staff.

With regards to Advice, work has begun on recruitment for a second adviser with a hope to the post being filled by the beginning of September.

CT asked that UMCA Exec get recognised in the HEAR report.

9. Future Meetings Calendar

JG presented the Board with a calendar of business for Trustee Board to help give structure to the meetings. The calendar was approved subject to the Election Plan be pulled into November's meeting.

Approved by the Board

10. Officer Trustee Employment Agreements

LD, MI and GB left the room while the contract was discussed.

Employment Agreements Approved by the Board

11. Appointments – Remuneration & Appointment Committee

JG explained that the above Committee needs to exist as part of the bye law. Essentially remuneration is for Officers wages and Appointments Committee is for the appointment of External Trustees.

It was agreed that JJ (Undergraduate Trustee) would sit on the Remunerations Committee and an Officer would sit on Appointments Committee which would be determined at the time depending on availability.

12. A.O.B

SH provided the Board with a proposal from Crowe Clark Whitehill who specialise in providing Audit services to Student Unions. A discussion was held regarding the current services we have with KPMG and what benefits there are to moving with the proposed Auditors. It was agreed for SH to investigate changing to a different Auditor.

Agreed by the Board

13. Date and Time of Next Meeting

AE will send an amended version of the Business Calendar.

Action - AE