



AUSU
Trustee Board Meeting
26th April 2018
Committee Room

Present

Bruce Fraser Wight (BFW)	- AUSU Union Development Officer, Chairperson & Trustee
Gwion Llwyd Williams (GLW)	- AUSU Welsh Culture Officer, UMCA President & Trustee
Jessica Williams (JW)	- AUSU Student Opportunities Officer & Trustee
Molly Jean-Longden (MJL)	- AUSU Wellbeing Officer & Trustee
Olympia Petrou (OP)	- AUSU External Trustee
Ryan Beasley (RB)	- AUSU External Trustee

In attendance

Trish McGrath (TM)	- AUSU CEO
Anmarie Evans (AE)	- AUSU Executive Assistant (notetaker)

MEETING ADMINISTRATION

1. Apologies for Absence

Alan Roberts, Peter Curran.

2. Declarations of Interest

GLW declared an interest in Agenda Item 10.

3. Minutes of the previous meeting

Minutes of the previous meeting held 16th February 2018 were approved with the following change:

It was agreed that the Capital Expenditure Policy increase to £5k.

Approved

4. Matters Arising

Capital Expenditure – TM informed the Board that the Auditors need to depreciate anything over £250 but having looked at the financial regulations, it states £1k. She will discuss with Auditors but will review at a later date.

Ongoing - TM

STRATEGY

5. i. Finance: Management Accounts

TM reported that there were no major changes since the last set of management accounts. TM further briefed the Board on the areas that there overspent and underspent.

Noted

ii. Budget 2018/19

TM provided the Board with the Budget for 2018/19 and explained that it is exactly as 2017/2018 budget apart for Maternity Cover which may leave a deficit of -8k. Having discussed this with the University, TM is confident that the University will cover the deficit if needed. TM further explained that we were being pessimistic with the income and we have budgeted for two officers to opt out of pension. The Board were asked to approve the Budget.

Approved

6. CEO Report

TM gave a brief overview of activities since the last meeting. Areas discussed were:

- Opportunities Department getting ready for BUCS next year, TM will focus time in Opportunities next Academic Year, looking at ways to increase Student experience and satisfaction.
- We will be painting and decorating all meeting rooms and the hallway of the top corridor to include signage
- We will be touring Welsh SUs in May
- There is a possibility of us talking to Businesses about investment in rooms, for instance, a type of pop up Nail bar, Hair cuts etc.
- Summer Ball – TM gave an explanation of how it was cancelled – explained that we are going to take this back from the University next year and possibly work with external people to run this.

The Board asked that TM ensure that we have a policy in place or some type of contractual agreement when working with External Companies

Action - TM

7. Officers' Report

Opportunities - areas covered included

- Super Teams – sold out in 40 seconds
- Varsity – look at the Student Experience – experience of competing in Varsity
- Societies Awards & Sports Awards were also covered

Welsh Culture & UMCA President - areas covered included

- Rhyngol – College/Varsity –
- RAG Week this week – towards intensive care unit in Bronglais
- Changed UMCA Constitution – more open – more welsh speakers to have a voice
- Welsh second language society – Council policy – speakers from either side

Academic Affairs – areas covered included

- Wise Wales event
- Re-writing Rep policy
- Strikes – passed motion to support the strikes – rally/tea/coffee

Wellbeing - areas covered included

- Vagina Monologues
- First mentoring conference
- Molly has gained a place NUS Wales NEC Women's Committee

SU Development - areas covered included

- Updated on SIP and how the University are restructuring
- Hosting focus groups around the SIP – assessing feedback
- Welsh Assembly – housing surveys – get more schools involved

OP informed that Board that she had attended a meeting at Ceredigion County Council regarding their Wellbeing Strategy, and feels that it would be good for AberSU to be involved. It will help work in partnership more with the community. MJL will get in touch with Student Support and OP will send over the plan.

Action – MJL/OP

8. Staff Engagement Survey

TM informed that Board that she was really pleased with the outcome of the report, that there are just a few things to work on and will be moving forward with looking at how to continually improve.

Noted

9. KPIs

TM gave an overview of the updated KPIs. She explained that she would be sitting down with the Opportunities Team to look further at these as well as Teaching Awards Nominations and Volunteering.

Action - TM

10. UMCA Update

TM gave an update of discussions to date regarding the Students' Union Responsibilities & Liabilities for UMCA, TM gave an overview of an interim measure and asked for approval.

Approved

11. Safeguarding Policy

The CEO asked the Board to agree the policy as it stands with further work to be completed. The Board approved subject to ensuring to include protected characteristics – include sex gender identity.

Approved Action -TM

12. Data Protection Policy & GDPR Update

TM explained that she has been working with the University, particularly Jonathan Davies, the Data Protection & Copyright Manager and he is happy with what we are doing. There is a debate amongst SUs at the moment as to whether we need a DPO but we are waiting on a response

Approve

13. Code of Practice

The Board were given an updated on Code of Practice.

Noted

14. Risk Register

TM gave an overview of the updated Risk Register and explained that UMCA and Data Protection has been added. One of the areas that we will be looking at again is Aber Student Media, we will look at Unions our size and see what they are doing and how we can adapt and provide training.

Action - TM

A.O.B.

Apologies – Molly gave her apologies for the next meeting as she is away all June

CEO Objectives – to be discussed with Olymbia

The Board thanks EB for all her hard work and support during her time as Academic Affairs Officer and wished her well in her new role.

Date of next meeting

Monday 18th June at 1pm