



AUSU
Trustee Board Meeting
21 November 2017
Committee Room

Present

Bruce Fraser Wight (BFW)	- Union Development Officer, Chairperson & Trustee
Gwion Llwyd Williams (GLW)	- Welsh Culture Officer/UMCA President & Trustee
Jessica Williams (JW)	- Student Opportunities Officer & Trustee
Emma Beenham (EB)	- Academic Affairs Officer & Trustee
Molly Jean-Longden (MJL)	- Wellbeing Officer & Trustee
Alan Roberts (AR)	- External Trustee
Ryan Beasley (RB)	- External Trustee
Olympia Petrou (OP)	- External Trustee

Skype

Peter Curran	- External Trustee
--------------	--------------------

In attendance

Trish McGrath (TM)	- CEO
Annamarie Evans (AE)	- Executive Assistant (notetaker)

MEETING ADMINISTRATION

The Chair opened the meeting by welcoming everyone and informing the Board that due to an error of Student Status, the elected PG Trustee would not be able to take up the position.

1. Apologies for Absence

None

2. Declarations of Interest

No declarations of interest were recorded.

3. Minutes of the previous meeting

Minutes of the previous meeting held 17th March were approved as a true record of account subject to the following changes.

In the present section – change Molly Jean-Longden’s position from Welfare Officer to Wellbeing Officer and Emma Beenham from Academic Officer to Academic Affairs Officer.

Approved

4. Matters Arising

TM updated the Board on PC's email regarding the Reserves Policy and the Board agreed that we would update the policy to allow for four months of reserves.

Agreed

STRATEGY

5. Finance: Management Accounts

TM presented the Management Accounts to October 17 and explained the reason for being ahead of budget.

Noted

Fixed Asset write off

The Board agreed that the asset value held was an obsolete/unusable/ low assets and all are to be written off in 2016 Financial Statements.

Action – TM

Bank Mandates

Trustees approved the Union Development and Wellbeing Officer as new signatories.

Approved

6. CEO Report

TM provided the Trustees with her CEO report that included updates on Freshers Week, Strategy, Budgeting and Finance, Staffing/HR, Website and App, Students' Union Space, Academic Reps, Advice, Democracy, Volunteering, H & S, Tîm Aber and Student opportunities Events.

Noted

7. Officer Report

The officers gave a verbal account of their activities since the last meeting.

Noted

8. KPIs

TM gave an overview of the updated KPIs as show in the papers that were provided.

Noted

9. Council

The Board were updated on policies passed at Council. A discussion was held regarding having the policies on the website with live updates and sustainable measures to be added to KPIs.

Action – TM ongoing

10. Charity Governance Code

TM explained that she wanted to draw the Board's attention to the Charity Governance Code/Guidance.

Noted

11. External Trustee Recruitment

We will possibly be going back out to recruit and will look at recruiting locally and through WCVA.

Action - ongoing

12. A.O.B.

Christmas Dinner – Annmarie will send you a separate email regarding details of our Christmas dinner this year and whether you wish to attend.

Deputy Chair – RB was approved as deputy chair

13. Date of next meeting

tbc

End of meeting