**AUSU**

**Trustee Board Meeting**

**19th November 2018**

**Committee Room**

**Present**

Bruce Fraser Wight (BFW) - AUSU President, Chairperson & Trustee

Anna Wyn (AW) - AUSU Welsh Culture Officer, UMCA President & Trustee

Louisa Fletcher (LF) - AUSU Student Opportunities Officer & Trustee

Molly Jean-Longden (MJL) - AUSU Wellbeing Officer & Trustee

Alice Raven (AR) - AUSU Undergraduate Trustee

Olymbia Petrou (OP) - AUSU External Trustee

Ryan Beasley (RB) - AUSU External Trustee

Alan Roberts (AR) Skyped in - AUSU External Trustee

**In attendance**

Trish McGrath (TM) - AUSU CEO

Annmarie Evans (AE) - AUSU Executive Assistant (notetaker)

|  |
| --- |
| **MEETING ADMINISTRATION** |

1. **Apologies for Absence**There were technical issues so Peter Curran was unable to skype in. Apologies also from Megan Hatfield.
2. **Declarations of Interest**
No declarations of interest.
3. **Minutes of the previous meeting**
Minutes of the previous meeting held 26th April were approved.
4. **Matters Arising**

No matters arising.

|  |
| --- |
| **STRATEGY** |

1. **i. Finance: Management Accounts**
TM reported on the areas that were overspent and underspent. She informed the Board on issues surrounding the newly replaced NUS Extra Card (now TOTUM) and explained that she had some ideas regarding expenditure and would email the Trustees after the meeting.

**Noted**

1. **CEO Report**TM gave an overview of activities since the last meeting. Areas discussed were participation figures from representatives, visiting speakers, our Annual Operating Plan, and KPIs.

**Noted**

1. **Officers’ Report**

A discussion was held regarding Officer Priorities and how we report them.

**Noted**

1. **CEO Objectives**

The Chair updated the Board on the CEO Objectives that were set by himself, RB and OP and asked the Board to approve.

**Approved**

1. **Staff Handbook**

TM gave a summary of the main changes made to the Handbook and asked the Board to consider and approve the changes. OB agreed to look over the document after the meeting but the document was approved pending review.

**Ongoing – OB**

1. **QSU Participation**

TM informed the Board of the work currently being carried out to achieve the QSU (Quality Students Unions) mark and would update once finalised. TM also informed the Board that she has undertaken training to be a QSU verifier which will massively help our understanding of the process.

**Ongoing**

1. **Building Developments**

A discussion was held around talks with Architects regarding changes for Students’ Union Building and the Arts Centre and it was agreed that TM would send the plans out before the next Trustee meeting in January where it would be discussed in more detail.

**Action - TM**

1. **New Policies passed at Senedd**

The Board held a lengthy discussion regarding the Prevent policy and it was agreed that a statement be sent out on behalf of the Trustees.

**Action – TM**

A further discussion was held about a current policy we have regarding students’ working hours. The Students’ Union has a policy against the 15 hour restriction that the University have and now that we are employing student staff we would like Trustees to consider that we allow students to work as many hours as they choose.

**APPROVED**

1. **External Trustee Recruitment**

A discussion was held regarding our recent recruitment drive and not being able to attract the right candidate for our vacant post. It was agreed that RB would write a testimonial about his Trusteeship and OB would look at possible Trustee candidates that we could contact.

**Action - ongoing**

1. **A.O.B.**

The Board discussed situations where there may be a breach of social media policy.

**Date of next meeting**

Friday 18th January at 1.30pm