



AUSU
Trustee Board Meeting
16th February 2018
Committee Room

Present

Bruce Fraser Wight (BFW)	- AUSU Union Development Officer, Chairperson & Trustee
Gwion Llwyd Williams (GLW)	- AUSU Welsh Culture Officer, UMCA President & Trustee
Jessica Williams (JW)	- AUSU Student Opportunities Officer & Trustee
Molly Jean-Longden (MJL)	- AUSU Wellbeing Officer & Trustee
Richard Matthews (RM)	- AUSU Undergraduate Trustee
Olympia Petrou (OP)	- AUSU External Trustee
Peter Curran (PC) (skype)	- AUSU External Trustee

In attendance

Trish McGrath (TM)	- AUSU CEO
Annmarie Evans (AE)	- AUSU Executive Assistant (notetaker)

MEETING ADMINISTRATION

1. Apologies for Absence

Alan Roberts, Ryan Beasley and Emma Beenham.

2. Declarations of Interest

No declarations of interest were recorded.

3. Minutes of the previous meeting

Minutes of the previous meeting held 21st November 2017 were approved subject to motions passed at Union Council being listed.

Approved

4. Matters Arising

External Trustee Recruitment

A discussion was held regarding ways in which we can look to recruit diverse board members and during the discussion it was agreed that we introduce a form for current trustees to complete which will detail protected characteristics. PC will send a template that can be used.

Noted

STRATEGY

5. i. Finance: Management Accounts

TM explained that there was a huge surplus in the accounts due to salary savings in the

Department of Support & Representation. She further explained that we didn't have an Academic & Volunteering Coordinator or Students Adviser for some months while recruiting and we made savings on Officers opting out of Pensions.

A discussion was held regarding the Capital Expenditure Policy, in particular, the amount of Capital that can be spent without Trustees Approval. The Board agreed that they would like this reviewed.

Action – TM

ii. Financial Statements

The Board agreed the sign off of the Financial Statements to June 2017. They were very happy with the set of accounts and thanked all staff for their hard work.

Agreed

The Board also agreed to dissolve the Trading Arm of the Company. PC stated that he is happy to support this process.

Agreed

6. CEO Report

TM provided the Board with a detailed report of AberSU activities since the last meeting. It covered Budgeting and Finance, Staffing/HR, Race Equity work, University Staff Survey on the Union, Academic Representation, Advice, Democracy, Elections, Volunteering, Tim Aber, Student Opportunities Events, Refreshers, Awards/Celebrate Week and Student Development Training.

6.i. Annual Submission

TM provided the Board with a copy of the Annual Submission Interim Report that was provided for the University's Academic Board Meeting.

Noted

6.ii. Building for the future

TM explained to the Board that the University's Vice Chancellor had requested the SU to consider a report on what a fit for purpose Students' Union looked like. TM asked the Board to consider the report for submission to the University. The Board were happy to support the report taking into consideration the following:

- To include a bullet point section at the end of the report of what we want
- Explain that we want full control of the building and the justification for that
- We want to be featured prominently in the Estates Strategy with clear indication of how this will be financed

6.iii. Volunteering Risk and Interim Plan

TM provided the Board with an interim plan to ensure the provision of AberSU Volunteering Opportunities is in line with Public Liability Insurance.

Agreed

7. KPIs

The Board noted the updated KPIs provided and welcomed the improvements made.

Noted

8. External Trustee Approval

PC was approved as External Trustee for a second term of office.

Agreed

9. A.O.B.

Christmas Shutdown- in line with previous years, the Board approved 3 extra days leave of absence for AberSU during Christmas week.

10. Date of next meeting

Thursday 26th April at 1pm