**AUSU**

**Trustee Board Meeting**

**18th November 2021**

**Virtual via Zoom**

**Present**

Sabina O’Donoghue (SO) - AUSU President, Chairperson & Trustee

Mared Edwards (ME) - AUSU Welsh Culture Officer, UMCA President & Trustee

Rachel Barwise (RB) - AUSU Student Opportunities Officer & Trustee

Elizabeth Manners (EM) - AUSU Academic Affairs Officer & Trustee

Hannah Lunnon (HL) - AUSU Wellbeing Officer

Olymbia Petrou (OP) - AUSU External Trustee

Debra Croft (DC) - AUSU External Trustee

Alan Roberts (AR) - AUSU External Trustee

Gary Coulsby (GC) - AUSU Postgraduate Student Trustee

**In attendance**

Trish McGrath (TM) - AUSU CEO

Annmarie Evans (AE) - AUSU People & Wellbeing Manager (notetaker)

The meeting was opened with introductions and welcome to new Officer Team and new Postgraduate Student Trustee.

|  |
| --- |
| **MEETING ADMINISTRATION** |

1. **Apologies for Absence**Apologies received from Ryan Beasley and Jon Allsopp.
2. **Declarations of Interest**
TM declared an interest in CEO Objectives.
3. **Minutes of the previous meeting**
Minutes of the previous meeting held 18th June 2021 were approved.
4. **Matters Arising/Action Sheet**

No matters arising

|  |
| --- |
| **STRATEGY** |

1. **Finance: Management Accounts**
TM gave a briefing of the Management Accounts to September 2021. DC asked that cleaning costs are challenged in light of working from home.

**Action - TM**

1. **KPI progress**TM gave an explanation of changes to the KPI report since the last meeting. No questions asked.

**Noted**

1. **CEO Update Report**

A report was provided for the Board giving an update on activities since the last meeting. Areas covered were Recruitment & Staffing, Budget & Finance, Communications & Engagement, Strategy, Covid 19, Events, Clubs & Societies, Support & Representation and Officer Support.

**Noted**

1. **Officer Update**

The Officers gave the Board an overview of activity since they came into post.

**Noted**

1. **Salary banding and Progression dates**

TM provided the Board with a proposal for changing when a staff member can move to the next spinal point.
**Approved**

1. **SU Refurb**

TM asked the Board to approve Nina & Co as Development Partners.

**Approved**

1. **SU Refurb Working Group**

The Board discussed membership of the group and agreed the following:

CEO

STUDENT OFFICER

2 EXTERNALS

STUDENT TRUSTEE

**Approved and TM to follow up before first Working Group starts**

1. **Risk Register**The Board discussed the additions to the Risk Register, that the CEO and President will present an overview of financial performance in relation to areas of spending for the previous year at AGM. The Board asked that we be mindful when presenting costs to students that staff are protected from too much scrutiny and that we show a positive impact to students.

**Approved and Noted**

1. **Senedd Minutes/Ideas**
The Board were provided with minutes from Senedd held 1st November 2021. No questions asked.

**Noted**

1. **Student Groups Bye Law - Inclusion of No Confidence for Committee members**

TM gave the Board an explanation for the need to amend the Student Group Bye-Laws. A brief discussion was held and agreed that TM would circulate more information via email.

**Action – TM**

1. **CEO Objectives**Objectives set for the CEO by the Chair and Deputy Chair were agreed and noted.
**Noted**
2. Operating Plan for 2021/22
Trustees were provided with the Operating Plan for 2021/22 and any queries from the Board to be emailed to TM.

**Noted**

1. **A.O.B.**

A discussion was held around QSU.

A request was made to have Trustee Meetings in person. It was agreed this would happen as soon as restrictions lesson and it’s safe to do so.

**Noted**

1. **Date of next meeting**23rd February at 6.30pm

**End of meeting**