

Undeb Aber
Trustee Board Meeting
12th June 2025
In person and via Teams

Present

Will Parker (WP)	- Academic Affairs Officer, Trustee & Chair
Dan Fow (DF)	- External Trustee & Deputy Chair
Emily (Mo) Morgan (EM)	- Wellbeing Officer & Trustee
Tiff McWilliams (TMW)	- Student Opportunities Officer & Trustee
Dr Debra Croft (DC)	- External Trustee
Ryan Beasley (RB)	- External Trustee
Tristan Wood (TW)	- Postgraduate Trustee
Esperanza Bizama Monnier (EBM)	- Officer Elect (Observing)
Tanaka Chikomo (TC)	- Officer Elect (Observing)
Nanw Maelor (NM)	- Officer Elect (Observing)

In attendance

Trish McGrath (TMcG)	- CEO
Annmarie Evans (AE)	- Head of People & Wellbeing (notetaker)

MEETING ADMINISTRATION

1. Apologies for Absence

Apologies received from Alan Roberts, Elain Gwynedd and Muhammed Fuadd. Introductions were made.

2. Declarations of Interest

Any staff affected by the proposed change in expenses.

Noted

3. Minutes of the previous meeting

Minutes of the previous meeting held April 2025 were approved with one amendment to be made to WP role title.

Approved

4. Matters Arising

There was a discussion in place around tightening up on financial procedures which will be in place for July.

Action – TMcG

FINANCE STRATEGY

5. Finance: Management Accounts and reforecast budget

TMcG gave a brief overview of the Management Accounts to April 2025. TMcG will check the correct balance on Beyond the Binary Fund, the overspend on cost of living, NI calculation and correct coding in Opportunities budget.

Action - TMcG

6. Budget approval for 2025/26

TMcG provided the Board with an update from the budget previously provided and asked the Board to approve the updated budget and salary scales (including cost of living rise of up to 3%).

Approved

7. Commercial Services Update

TMcG gave the Board an update on commercial services within the Undeb, stating that previous thoughts of a September 2025 opening are no longer viable. Currently looking at how the Undeb can fund the changes with a loan from Natwest.

Noted

8. MSL renewal contract

TMcG asked the Board to approve the MSL renewal contract for the next 3 years.

Approved

STRATEGY

9. KPI Progress

TM gave an overview of KPIs for the Board to note. TMcG will check volunteering registration, figure on impact slides.

Noted

10. CEO Update

TMcG gave an overview of CEO update since the last meeting.

Noted

11. Officer Update

The Officers gave an update on activities since the last meeting.

Academic Officer – Teaching and learning awards, Annual Quality Submission, stepping in for Bayanda's meetings.

Activities Officer – Celebrates, open day student life talk, NUS Cymru, Tiff Tries, International Recruitment Meeting, Varsity debrief lot less complaints, Wednesday varsity next year trialling. Sports Facilities clear out, Aber 7s, Society and Club Development meetings, Fitness to Practice panel. Final meeting Botanical Garden handover Millie. Work on Supreme Court decision, protest. Club and Society Wall ready for completion and finishing handover.

Wellbeing Officer – International student meeting, Staff and Student Wellbeing Rooms, Policy to Senedd Supreme court ruling – passed. Grant application Beyond the Binary, Disabled Student

Advisory Board, held focus group and compiled report on findings from the focus group. Handover. Conducted interviews for reception student staff.

Noted

12. Elections Report

The Board welcomed the Elections Report and stated that we had the highest turnout in the UK and it needs shouting about.

Noted

13. Student Voice Review

TMcG met with the University to look at Student Voice across the University and how Academic Reps work within that. She informed the Board that it was a positive meeting and it was agreed that the system hasn't worked for some time and needs to be reviewed.

Noted

14. People Report

AE provided a brief overview of the People Report and noted that there are no concerning trends or issues to be worried about.

Noted

15. Travel & Expenses Policy

The Board approved the changes to expenses so that it is in line with the University.

Approved

GOVERNANCE

16. Sexual Harassment Prevention Policy

The Board approved the Sexual Harassment Prevention Policy.

Approved

17. Additional costs for international students as sabbatical officers

TMcG proposed that the Undeb pay the NHS surcharge and Visa costs for International Students taking up sabbatical officer roles. The Board approved subject to checking the status of it being taxable benefit with the Auditors.

Approved

18. A.O.B.

TMcG updated the Board on policies passed at Senedd.

Ratified by the Board

Thanks were given to RB for their time in their role as Deputy Chair of the Board and for their support to DF in handing over. Thanks were also given to the outgoing officers for all their work over their time in their roles. Well done and all the best for the future.

19. Date of next meeting

To be set for the next academic year.