



Undeb Aber
Trustee Board Meeting
13th June 2024
In person and via Teams

Present

Bayanda Vundamina (BV)	- President and Chair
Ryan Beasley (RB)	- External Trustee and Deputy Chair
Elain Gwynedd (EG)	- Welsh Culture Officer, UMCA President & Trustee
Helen Cooper (HC)	- Wellbeing Officer & Officer Trustee
Tiff McWilliams (TMW)	- Student Opportunities Officer & Trustee
Anna Simpkins (AS)	- Academic Affairs Officer
Alan Roberts (AR)	- External Trustee
Dr Debra Croft (DC)	- External Trustee
Dan Fow (DF)	- External Trustee
Tom Molyneux (TMO)	- Student Trustee
Emily Morgan	- Wellbeing Officer Elect (Observing)
Will Parker	- Academic Affairs Officer Elect (Observing)

In attendance

Trish McGrath (TMcG)	- CEO
Annmarie Evans (AE)	- Head of People & Wellbeing (notetaker)

MEETING ADMINISTRATION

1. Apologies for Absence

Apologies received from Jon Allsopp and Andra Jones.

2. Declarations of Interest

No declarations of interest.

3. Minutes of the previous meeting

Minutes of the previous meeting held 25th April 2024 were approved.

Approved

4. Matters Arising

No matters arising.

Noted

STRATEGY

5. Finance: Management Accounts

Trish explained the Management accounts to May 2024. TM will confirm whether we get coaching education on an annual basis and will ensure the Tithe and Capitular fund is added to accounts.

Action - TM

6. SU Budget and University funding update

TM gave a verbal update to the Board on the University Budget approval. TM explained that although there was no further update on the budget approved, they had a positive meeting with the Finance Director and given that we have sufficient reserves, asked the Board to accept the budget as is and wait to see what changes come through from the University. The Cost of Living rise will not be applied until the University confirms.

Approved

7. Changing supplier to Macron from Surridge

TM asked the Board to approve the change of supplier of our sports clothing and explained that a consultation was held with our members and Macron received highest votes. The contract is for 5 years but with an opportunity to review midterm.

Approved

8. Commercial Update

TM updated the Board on discussions around interest of looking into franchising opportunities and the Board agreed they were happy to explore further.

Approved

9. CEO report

TM provided a brief overview of their previously submitted CEO report. The report covered areas on People, Finance & Resources, Opportunities & Volunteering, Student Voice, Advice & Wellbeing and Celebrates. TM also confirmed that they will share Architects report when it becomes available.

Action - TM

10. KPI progress

TM provided the Board with an update on KPI progress. The main point to highlight is that volunteering figures have gone back to pre-covid figures which is pleasing to see.

Noted

11. Officer update

President – working on global week campaign, race equality week, many University Committee meetings as well as sitting on University interviews for COO.

Opportunities Officer – Celebrates, RAG awards, complaints panels, Aber 7s, Tiff tries the Dome, Student Group Code of contact to be launched in September, first committee training online, kit supplier change.

Wellbeing Officer – Move it mental health week, Trauma informed student consultation group, National Conversation week, handover, potential pride event at the end of the month. Code of conduct, Compulsory consent policy work with Student Services and Gethin, to be part of Temporary Action panel.

Academic Officer – Senedd fit to sit policy passed and will be reviewed in a year. Contributed to the appointment of a new Academic Registrar, collaboratively worked on the SU report/submission, they are doing review of Academic, QAA panel, learning disability week – worked with Student Services to make videos around disability and employment, exam distress.

Welsh Culture & UMCA Officer – Competed in national eisteddfod, successful week for end of year with huge turnout, comedy night with Coleg Cymraeg, UMCA 50 this Saturday, RAG event £3,633.73, Q & A session with 5 past presidents, 5 bands playing that are all from UMCA.

Noted

I2. Academic Quality Report

TM asked that the Board note the annual submission and agree that the report should be written as a whole SU and led by Academic affairs rather than a sole Academic Affairs expectation

Noted and Agreed

I3. Carers Leave Policy

TM asked the Board to approve the Carers Leave Policy that has been recommended by Radar which is provided through our Endsleigh insurance.

Approved

I4. People Report

The People Report was provided for the Board to note.

Noted

I5. Senedd

The Board was asked to note Senedd minutes and ratify policies passed.

Noted and Approved

I6. Elections Report

The report wasn't available at this time but will be sent to Trustees after the meeting.

Noted

I7. Thank you and farewell to Trustees

The Board thanked HC, AS and TM for all their contribution and work over their time with us as Officer/and or Trustee and wished them well with future projects.

I8. Date of next meeting

AE to send invites for next set of meeting for academic year 2024/25