

## Officer Trustees

### 1. Officer Trustee

#### 1.1. Specific responsibilities

- a. Responsibilities of Charity Trustees (as detailed in Schedule 2.1).
- b. To be an effective representative of the Membership.
- c. To proactively seek feedback from Members.
- d. To keep up to date of local, national and international matters.
- e. Responsibility for achievement of Undeb Aber-wide objectives.
- f. Responsibility for the effective operation of Zones and Student Engagement strategies.
- g. Responsibility for the implementation of campaigning and change activity.
- h. Managing the dual role and responsibilities therein of a Trustee and Representative.

#### 1.2. Officer Team Responsibilities

- a. 100% attendance or apologies at the following meetings (No unexplained absences)
  - i. Annual General Meetings
  - ii. Senedd Meetings
  - iv. Trustee Meetings
  - v. Council Meetings
  - vi. University Exec
- b. Ensure Online Presence
  - i. Maintain relationship with relevant stakeholders.
  - ii. Maintain relationship with Volunteer Officers.

1.3. An Ordinary Meeting of Senedd shall be held on at least two occasions in every semester, but every reasonable effort shall be made to ensure that at least three such Meetings are held in each semester.

1.4. This section is subject to clause 28 of the Constitution.

## Portfolio Responsibilities

### 2. Llywydd Wellbeing and Liberation

2.1. The Llywydd Wellbeing and Liberation is the voice for student wellbeing and liberation. Their role focuses on making sure our students are as happy and healthy as possible.

The Llywydd Wellbeing and Liberation shall be responsible for:

- a. Representing the student body on matters relating to wellbeing, including student support, welfare, equality and diversity.
- b. Co-ordinate activity and campaigns relating to student wellbeing.
- c. Inform policy within the University and Students' Union on matters relating to student wellbeing.
- d. Support and develop a network of students on wellbeing matters by chairing the Wellbeing Zone.
- e. Work with the Chief Executive Officer and Undeb Aber senior management team to achieve and shape strategic aims and outcomes.
- f. Attend appropriate University Committees.

g. Attend regular meetings with relevant University departments to further the development of student wellbeing.

### 3. Llywydd Academic

3.1. The Llywydd Academic is the student voice for all things academic. Their role focuses on promoting our students' academic interests.

The Llywydd Academic shall be responsible for:

- a. Representing the student body on matters relating to academic affairs, including international and postgraduate students, and widening participation.
- b. Co-ordinate activity and campaigns relating to academic affairs.
- c. Inform policy within the University and Students' Union on matters relating to academic affairs.
- d. Support and develop a network of academic representatives by chairing the Academic Zone.
- e. Work with the Chief Executive Officer and Undeb Aber's senior management team to achieve and shape strategic aims and outcomes.
- f. Attend appropriate University Committees.
- g. Attend regular meetings with relevant University departments to further the development of academic interests.

### 4. Llywydd Opportunities

4.1. The Llywydd Opportunities is the student voice for sports, societies and volunteering opportunities. Their role focuses on giving Aber students the best student journey possible and giving them more than just a degree.

The Llywydd Opportunities shall be responsible for:

- a. Representing the student body on matters relating to sports, societies, volunteering and employability.
- b. Co-ordinate activity and campaigns relating to sports, societies, volunteering and employability.
- c. Inform policy within the University and Students' Union on matters relating to sports, societies, volunteering and employability.
- d. Support and develop a network of clubs and societies by chairing the Sports and Societies Zones.
- e. Work with the Chief Executive Officer and Undeb Aber's senior management team to achieve and shape strategic aims and outcomes.
- f. Attend appropriate University Committees.
- g. Attend regular meetings with relevant University departments to further the development of clubs, societies, volunteering and employability.

### 5. Llywydd UMCA

5d.1. The Llywydd UMCA is the student voice for Welsh culture & Welsh language students in Aberystwyth. Their role focuses on promoting Welsh culture giving Aber students the opportunity to learn, speak and live the language.

The Llywydd UMCA shall be responsible for:

- a. Ensuring adequate representation of Welsh culture and the Welsh language within the Students' Union and ensure promotion of the bilingualism policy.
- b. Co-ordinate activity and campaigns relating to the interests of Welsh-speakers and learners.
- c. Representing the needs of members in Welsh-medium Halls of Residence.
- d. Ensure that Undeb Aber is kept aware of local and national issues affecting Welsh-speaking students.

- e. Lobbying NUS to provide adequate Welsh cultural language representation.
- f. Work with the Chief Executive Officer and Undeb Aber's senior management team to achieve and shape strategic aims and outcomes.
- g. Attend appropriate University Committees.
- h. Attend regular meetings with relevant University departments to further the needs of Welsh-speakers and learners.