**AberSU Club & Society Guidance for awarding Honorary Life Memberships**

Aberystwyth Students’ Union (AberSU) recognizes Club and Society Honorary Life Membership to be a very prestigious award for its student group members. This award is bestowed upon individual Student Members who have provided exceptional, loyal and outstanding service and contribution to the Club or Society over an extended period of time.

When granting Honorary Life Membership for a Club or Society, the following criteria and process should be adhered to in order for the award to be considered legitimate.

**Criteria:**

* The nominee will have demonstrated an exceptional contribution of service to the Club or Society over an extended period of time which has had demonstrated & measurable benefit to the Club or Society and membership.
* Nominees should be considered individually and on their personal attributes and achievements, and not in comparison to others.
* Has held a beneficial role or committee position within the Club or Society for not less than 2 years.
* May have represented the Club or Society with distinction in the broader community and various governing bodies.
* Has demonstrated an attitude and demeanour that reflects dedication to the values of the Club or Society including good sportsmanship and community spirit.
* Has been regarded as a role model within the Club or Society and displayed valued leadership.

**Nomination:**

* Anyone holding current Student Membership can nominate any other current Student Member, with the nomination seconded by at least one other current Student Member.
* Nominations should be submitted to the committee in writing no later than 14 days of the Club or Society Annual General Meeting (AGM). The nomination should outline the nominator’s reasons for proposing the candidate and should meet the guidelines stated in the criteria.
* In the event of a nominee serving on the Committee at the time of nomination, the nominee will be illegible to participate in any deliberation relating to the nomination.
* The nomination will be reviewed by the Committee with a recommendation to proceed or not to proceed, and a unanimous agreement is required to formalize the nomination.
* The Committee will present the nomination at the AGM for final ratification with a two thirds majority.
* If passed, the Committee should present the name(s) of any member(s) granted this award to the SU Opportunities Office within 7 days of the AGM being held.

**Benefits of receiving Honorary Life Membership:**

* Formal recognition by the Club or Society.
* Allows the holder to able to join the Club or Society after they have left Aberystwyth University as a Non-student member each year indefinitely.

**Complaints:**

Any complaint by a fellow members regarding an awarding of Honorary Life Membership should be submitted in writing to the Club or Society Committee.

Any complaint by a member concerning the above process not being followed when awarding such a membership should be submitted to AberSU via the [Union Complaints Process](https://www.abersu.co.uk/aboutaber/complaintsform/). Should such an investigation be needed to take place, AberSU hold the right to revoke Honorary Life Membership if deemed necessary.

The Students’ Union reserves the right in certain circumstances to revoke Honorary Life Membership where appropriate to do so upon evidence of one or more of the following:

1. Evidence of violation of the Students’ Union’s Constitution (Articles of Association), bye-laws, policies or procedures.
2. Action taken as the subsequent result of the Students’ Union’s Disciplinary Process.
3. Action taken as the subsequent result of bringing the Students’ Union into disrepute.