**AUSU**

**Trustee Board Meeting**

**19th May 2022**

**Virtual via Zoom**

**Present**

Sabina O’Donoghue (SO) - AUSU President and Chair

Ryan Beasley (RB) - AUSU Eternal Trustee and Deputy Chair

Mared Edwards (ME) - AUSU Welsh Culture Officer, UMCA President & Trustee

Rachel Barwise (RB) - AUSU Student Opportunities Officer & Trustee

Elizabeth Manners (EM) - AUSU Academic Affairs Officer & Trustee

Debra Croft (DC) - AUSU External Trustee

**In attendance**

Trish McGrath (TM) - AUSU CEO

Annmarie Evans (AE) - AUSU People & Wellbeing Manager (notetaker)

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| **MEETING ADMINISTRATION** |

1. **Apologies for Absence**Apologies received from Alan Roberts, Jon Allsopp and Gary Coulsby.
2. **Declarations of Interest**
TM/AE declared an interest in PayScale Review.
3. **Minutes of the previous meeting**
Minutes of the previous meeting held February 2022 were approved.
4. **Matters Arising/Action Sheet**

Any matters arising are included in the agenda items

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| **STRATEGY** |

1. **Finance: Management Accounts**
TM gave a briefing of the Management Accounts to March 2022.

**Noted**

1. **KPI update**

TM provided the Board with an updated KPI report.

**Noted**

1. **CEO Update Report**

A report was provided for the Board giving an update on activities since the last meeting. Areas covered were Staffing, Finance & Resources, Celebrates, Opportunities, Advice & Wellbeing and Representation and Volunteering.

**Noted**

1. **Officer Update**

The Officers gave the Board an overview of activity since the last meeting.

**Noted**

1. **Pay Review**

TM provided the Board with a review of salary scales benchmarking against the rest of Wales and the UK. The Board approved the Welsh mean average but would like to wait for approval from the University with regards to the Block grant before informing staff.
**Approved**

1. **Budget 2022/2023**

Board approved the Budget for 2022/23 pending response from the University regarding pay scales.

**Noted**

1. **SU Culture and Leadership work**TM requested the Board to approve costs of approximately £5k plus VAT for whole organisation culture and development day with Barry Dore.
**Approved**
2. **SU Building Development Work**

TM updated the Board on the latest research and inspiration slides completed by Nina and Co.

**Noted**

1. **Risk Register**
TM provided an up-to-date Risk register for the Board to approve.

**Approved**

1. **A.O.B.**

It was concluded in line with our constitution that as the undergraduate Trustee has not attended any Trustee meetings to date or not provided any apologies, their role as Trustee will end. SO will send an email to notify them.

**Action - SO**

1. **Date of next meeting**16th June at 11am

**End of meeting**